

COUNCIL	AGENDA ITEM No. 13(c)
29 JULY 2020	PUBLIC REPORT

Report of:	Fiona McMillan, Director of Law and Governance	
Cabinet Member(s) responsible:	N/A	
Contact Officer(s):	Pippa Turvey, Democratic and Constitutional Services Director	Tel. 452460

CALENDAR OF MEETINGS 2020/21

R E C O M M E N D A T I O N S	
FROM: <i>Director of Law and Governance</i>	Deadline date: <i>N/A</i>
It is recommended that Council approve the Calendar of Meetings (Appendix 1 to the report) for the remainder of 2020/2021.	

1. PURPOSE AND REASON FOR REPORT

- 1.1 The Council at its meeting of 5 February agreed, in principle, the Calendar of Meetings of 2020/21, including the date and time of ordinary meetings of Council (and its committees) for the forthcoming municipal year.
- 1.2 Due to the COVID-19 pandemic, the Annual Council meeting, at which the final calendar would be agreed, was not held. Following this, and in line with the Virtual Meeting Protocol agreed by Group Leaders, meetings were held for urgent business only, in line with the dates previously agreed in principle and additional meeting dates. As the first full Council meeting of the municipal year, the calendar is now brought forward for Council to approve.

2. BACKGROUND AND KEY ISSUES

- 2.1 As required by Schedule 12 of the Local Government Act 1972, a notice is published on the notice board at the Town Hall informing the public of the meetings of the Council and its committees. If changes are made to the public notice by the Proper Officer, the notice will be updated and information fully publicised on the Council's website.

3. CONSULTATION

- 3.1 Relevant internal officers have been consulted when drafting the calendar of meetings. The calendar was submitted to Council in draft form at its meeting on 5 February 2020 in order to obtain the views of Members.

4. IMPLICATIONS

- 4.1 There are no financial, legal, or equalities implications arising from this report. There is no change to the Council's carbon impact arising from this report.

5. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

5.1 None.

6. APPENDICES

6.1 **Appendix 1** – Calendar of Meetings 2020/21 (August 2020 to May 2021)